

TPS-DRC/JTC

Class 4 – Syllabus & Learning Resource

Subject	English-4	Syllabus Till: May 31, 2020/Mid Term	
Syllabus: Oxford Modern English-3: Unit 1-6 Grammar Skills: Unit: 1-7, 12, 13 Translation: Present & Past Indefinite and Continuous Tense Paragraph Writing Application Story Letter			
Unit/ Question Title	Topic	Availability of Learning Resource	
		Video Tutorial Link	Reading Material Reference
Unit: 1	Pippi Longstocking: Reading, WTK, Dictation, Picture Description Objective Worksheet Comprehension, Sentences	https://www.youtube.com/watch?v=_tqo3En42c	W.B Pg# 1-8 Teaching material Pg# 1[E-Learning Resource]
Unit: 2	Pip meets a convict: Reading, WTK, Dictation, Picture Description Objective Worksheet Comprehension, Sentences	https://www.youtube.com/watch?v=h4jXzVfSPgE https://www.youtube.com/watch?v=52j160sFAnO	W.B Pg# 9-18 Teaching material Pg# 1 [E-Learning Resource]
Unit: 3	Anansi and Five	https://www.youtube.com/watch?v=Owg3tIC9HIU	R.B Pg# 26-29
	Poem: Night in June Summary	https://www.youtube.com/watch?v=Pkw9RIC1IMc	W.B Pg# 28-29
Unit: 4	Variety entertainment		R.B Pg# 38-45
Unit: 5	The Ambassador’s Disguise		R.B Pg# 52-59
Unit: 6	The Story of Doctor Dolittle	https://www.youtube.com/watch?v=mEkDtjpdN-k	

	Reading, WTK, Dictation, Picture Description Objective Worksheet Comprehension, Sentences		R.B Pg# 64-71 E.S. Pg # 19-25 Teaching material Pg# 1 [E-Learning Resource]
	Poem: The Snare		R.B Pg# 60
G.S Unit:1	Count and Uncount nouns	https://www.youtube.com/watch?v=1LjTa2Wvmm0	G.S. Pg. # 4-7 W.B. Pg. # 34-35
G.S Unit:2	Singular and Plural nouns	https://www.youtube.com/watch?v=ohbdT9HE_-M	G.S. Pg. # 8-11 W.B. Pg. # 36
G.S Unit:3	Types of Nouns	https://www.youtube.com/watch?v=AQNFJVDmkIA	G.S. Pg. # 12-15 W.B. Pg. # 37-39
G.S Unit:4	Pronouns	https://www.youtube.com/watch?v=MJwps0D4Myl	G.S. Pg. #16-19 W.B. Pg. # 40-41
G.S Unit:5	Possessive forms	https://www.youtube.com/watch?v=k_9HuL3_tTA	G.S. Pg. # 20-23 W.B. Pg. # 42-43
G.S Unit:6	Adjectives	https://www.youtube.com/watch?v=vzyrYWGpWik	G.S. Pg. # 24-28 W.B. Pg. # 44-46
G.S Unit:7	Adjectives of comparison	https://www.youtube.com/watch?v=twZS6OD59aE	G.S. Pg. # 29-31 W.B. Pg. #46
G.S Unit:12	Simple Present Tense	https://www.youtube.com/watch?v=AnrvGwUNdHA	G.S. Pg. # 50-52 W.B. Pg. #47-48
G.S Unit:13	Simple Past Tense	https://www.youtube.com/watch?v=0Fno_m7b93M	G.S. Pg. # 53-57 W.B. Pg. # 49-50
Paragraph Writing	My Favourite Personality	https://drive.google.com/drive/folders/1BEhVeMnFe965pfb90aTco6077ouDdRxH	E.S. Pg. # 78-79
	Morning Walk		E.S. Pg. # 77
Application	For arranging a library period	https://drive.google.com/drive/folders/1BEhVeMnFe965pfb90aTco6077ouDdRxH	E.S. Pg. # 71
Translation	Present Indefinite/ Continuous Tense	https://drive.google.com/drive/folders/1BEhVeMnFe965pfb90aTco6077ouDdRxH	E.S. Pg. # 51-57
	Past Indefinite/ Continuous Tense	https://drive.google.com/drive/folders/1BEhVeMnFe965pfb90aTco6077ouDdRxH	E.S. Pg. # 60-68
Story	The Greedy Dog	https://drive.google.com/drive/folders/1BEhVeMnFe965pfb90aTco6077ouDdRxH	E.S. Pg. # 76
Letter	To father about tremendous result	https://drive.google.com/drive/folders/1BEhVeMnFe965pfb90aTco6077ouDdRxH	E.S. Pg. # 73-75

Subject	Urdu-4	Syllabus Till: May 31, 2020/Mid Term
Syllabus: TextBook: UNIT#2 TO 11,24,27 COMPLETE 2-WORK BOOK : WORK SHEET 1 TO 10 3-TAFHEEM NO : 1,2,3		

4-ESSAY : QUAID-E-AZAM , ALLAMA IQBAL
5-STORY : Sher aur Choocha
6-LETTER : B'naam walid sahb nateejay ki ittela ke liye
7-APPLICATION: Bemari ki rukhsat

Unit/ Question Title	Topic	Availability of Learning Resource	
		Video Tutorial Link	Reading Material Reference
سبق نمبر 2 حمد	پڑھائی، املاء ، الفاظ معنی		READING BOOK PG 32 - 36
سبق نمبر 3 نعت	پڑھائی، املاء ، الفاظ معنی		READING BOOK PG 37 - 41
ورک شیٹ 1 رموز اوقاف	ختمہ، سکتہ، قوسین، واوین	https://www.youtube.com/watch?v=XzZyPl2vTDc	WORK BOOK PG 1 -2
مضمون	قائد اعظم	https://www.youtube.com/watch?v=hhQsbdSjKBg&t=44s	WORK BOOK PG 38
آؤ پڑھنا سیکھیں آدھی اشکال	آدھی اشکال جوڑ، توڑ	https://www.youtube.com/watch?v=BYoZfs6tVAk	READING BOOK PG 2 – 5
سبق نمبر 4 خدمت گار کون	پڑھائی، املاء ، الفاظ معنی سوال جواب		READING BOOK PG 42 – 48
ورک شیٹ 2 فعل کی اقسام زمانے کے لحاظ سے	فعل حال ، فعل ماض فعل مستقبل	https://www.youtube.com/watch?v=CN0IXbgUexs&list=PL5520FEAFDE01883A&index=21 2- https://www.youtube.com/watch?v=LBc77fgatVQ&list=PL5520FEAFDE01883A&index=22 3- https://www.youtube.com/watch?v=ki2awutBenE&list=PL5520FEAFDE01883A&index=20	WORK BOOK PG 3 – 4
ورک شیٹ 5 واحد جمع	واحد جمع	(https://www.youtube.com/watch?v=yteBHOmMfg&list=PLMWERQH4eZJ0Rsmr0AT3Y1KUxur-7LkLw&index=7)	WORK BOOK PG 9 – 10
آؤ پڑھنا سیکھیں	دو حرفی الفاظ چار حرفی الفاظ	1- https://www.youtube.com/watch?v=BYoZfs6tVAk https://www.youtube.com/watch?v=avnVZF1pa4M	READING BOOK PG 6 – 11
خط بنام والد	نتیجے کی اطلاع کے بارے میں		
سبق نمبر 8 ایرک کی اردو	پڑھائی، املاء ، الفاظ معنی سوال جواب		READING BOOK PG 69 – 74
مضمون	علامہ اقبال	https://www.youtube.com/watch?v=LJI5MIN65AE	WORK BOOK PG 39
ورک شیٹ 3	فعل ، فاعل ، مفعول	https://www.youtube.com/watch?v=Eh8VZW79shU&list=PLMWERQH4eZJ0Rsmr0AT3Y1KUxur-7LkLw&index=14	WORK BOOK PG 5 – 6
سبق نمبر 9 پرندے کی فریاد	پڑھائی، املاء ، الفاظ معنی سوال جواب		READING BOOK PG

			75 – 79
کہانی شیر اور چوہا	خالی جگہ کی مدد سے کہانی مکمل کرنا	https://www.youtube.com/watch?v=FS4N0762M_c	READING BOOK PG 28 – 31
ورک شیٹ نمبر 4 حروف استفہام	سوالیہ فقرے کیا، کیوں		WORK BOOK PG 7 – 8
ورک شیٹ نمبر 6 مذکر، مونث	تذکیر و تانیث کی غلطیاں	https://www.youtube.com/watch?v=KO-nfCV0Qz0&list=PLMWERQH4eZJ0Rsmr0AT3Y1KUxur-7LkLw&index=10	WORK BOOK PG 11 – 12
آؤ پڑھنا سیکھیں جوڑ توڑ	ارکان بنانا پرندوں جانوروں کے نام		READING BOOK PG 12 – 17
سبق نمبر 5 آمنہ اور نیلی مچھلی	پڑھائی		READING BOOK PG 49 – 51
تفہیم نمبر 1 آمنہ اور نیلی مچھلی	مشقی سوالات	https://www.youtube.com/watch?v=K-4UeJNpy54	WORK BOOK PG 19 – 20
آؤ پڑھنا سیکھیں الفاظ کی ترتیب	اسم فعل، فاعل، حروف جار	https://www.youtube.com/watch?v=Wl3px9N8yfQ&list=PLMWERQH4eZJ0Rsmr0AT3Y1KUxur-7LkLw&index=5	READING BOOK PG 20 – 27
سبق نمبر 7 کسان اور بادشاہ	پڑھائی		READING BOOK PG 62 – 63
تفہیم نمبر 2 کسان اور بادشاہ	مشقی سوالات	https://www.youtube.com/watch?v=91tNYYVihN4&list=PLMWERQH4eZJ0Rsmr0AT3Y1KUxur-7LkLw&index=16	WORK BOOK PG 21 – 22
ورک شیٹ نمبر 7 الفاظ متضاد	الفاظ متضاد	https://www.youtube.com/watch?v=oAGdXX6crSA	WORK BOOK PG 13 – 14
سبق نمبر 24 مبجر عزیز بھٹی شہید	املاء الفاظ معنی سوال جواب		READING BOOK PG 163 - 166
خوش خطی	خوش خطی	https://www.youtube.com/watch?v=ob5m_LAaPdc	WORK BOOK PG 31,34,35
سبق نمبر 6 سویرے اٹھنا	پڑھائی		READING BOOK PG 56 – 57
ورق شیٹ نمبر 8 مترادف الفاظ	ہم معنی الفاظ کی نشاندہی	https://www.youtube.com/watch?v=us49Ye5zei8&list=PLMWERQH4eZJ0Rsmr0AT3Y1KUxur-7LkLw&index=12	WORK BOOK PG 15 – 16
ورق شیٹ نمبر 9 متشابه الفاظ	متشابه الفاظ بلحاظ آواز	https://www.youtube.com/watch?v=ePLoSzq1DSY	WORK BOOK PG 17
سبق نمبر 11 پرچم کی کہانی نانی کی زبانی	پڑھائی، املاء الفاظ معنی سوال جواب		READING BOOK PG 88 – 94
لفظی گنتی 1-70	لفظی گنتی 1-70 کاپی پر	https://www.youtube.com/watch?v=dG_pLcLCyCO	

لفظی گنتی 85-71	لفظی گنتی 85-71	https://www.youtube.com/watch?v=dG_pLcLCyC0	WORK BOOK PG 25 – 26
ورک شیٹ نمبر 10 فقرات کی درستی	متفرق الفاظ		WORK BOOK PG 18
ورک بک اعراب	اعراب	https://www.youtube.com/watch?v=MDdl05p6xEs	WORK BOOK PG 27
سبق نمبر 10 ذہن کا خواب	پڑھائی		READING BOOK PG 80 – 87
تفہیم نمبر 3 ذہن کا خواب	مشقی سوالات		WORK BOOK PG 23 – 24
کہانی	ایماندار لکڑ ہارا نوٹ بک	https://www.youtube.com/watch?v=q9J9rudTC0M	NOTE BOOK
سبق نمبر 27 دوسروں کی پسند کا خیال	پڑھائی		READING BOOK PG 174 - 182

Maths-4

Syllabus Till: May 31, 2020/Mid Term

Syllabus:

Ch#1,2,3,6,7(4A)

Ch#10(4B)

Unit/

Question Title

Topic

Availability of Learning Resource

Video Tutorial Link

Reading Material Reference

Ch#1

Numbers to 100000

Counting to 100 000

<https://youtu.be/kqz-8C8S-ZY>

Pg#1-6(4A)

Comparing and ordering Numbers

<https://youtu.be/X1DK9LGNomk>

Pg#7-10(4A)

Number pattern

<https://youtu.be/ShfgwVSYK6o>

Pg#11-12(4A)

Rounding Numbers

<https://youtu.be/7TDMeVSU83k>

Pg#13-19(4A)

Ch#2 multiplication and Division

Factors

<https://youtu.be/hDFbGR5O9oM>

Pg#27(4A)

Multiple

<https://youtu.be/Nbn4ytXTa58>

Pg#31(4A)

Multiplying by 1& 2 digit number

<https://youtu.be/dFhVECegRqw>

<https://youtu.be/ErDiYgBn3CU>

Pg#35-39(4A)

Dividing by a 1 digit number

<https://youtu.be/14W-kJISRgI>

Pg#43-44(4A)

Mind work out

Pg#51(4A)

Review

Pg#53-58(4A)

Ch#3

Fraction :

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Fraction

https://youtu.be/TnKYox8wr8g		https://youtu.be/TnKYox8wr8g
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Pg#59-62(4A)

Improper fraction

<https://youtu.be/3vzMNQzUrw4>

Pg#63-66(4A)

Converting fraction

https://youtu.be/TrutPJf9GmQ



Pg#67-70(4A)

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Comparing and ordering fraction

<https://youtu.be/nH7s9Sljwus>

Pg#71-74(4A)

Fraction of a set

Pg#75-78(4A)

Adding fraction

<https://youtu.be/lKiR4BBt6TE>

Pg#79-80(4A)

Subtracting fraction

<https://youtu.be/zm3TXDZrifU>

Pg#81-82(4A)

Review

Pg#87-92(4A)

Ch#6

Translation and Tessellation

Translation

<https://youtu.be/VJTxv-tRKj0>

Pg#125-126(4A)

Recognizing Tessellation

<https://youtu.be/1kRDfXU-ZmY>

Pg#127(4A)

Mind work out

Pg#128(4A)

Review

Pg#129(4A)

Ch#7

Square and Rectangles

Square and Rectangles

<https://youtu.be/TnKYox8wr8g>

Pg#131-134(4A)

Drawing square and rectangles

https://youtu.be/G4_-gMeamZY

Pg#135-137(4A)

Mind work out

Pg#138(4A)

Review 7

Pg#139(4A)

Ch#10

Area and perimeter

Perimeter of square and rectangles

https://youtu.be/ONHiQ_TTLHQ

Pg#75-78(4B)

Area of square and rectangles

<https://youtu.be/QmDJZ7QbE-w>

Pg#79-82(4B)

Area of Composite figure

<https://youtu.be/z4Lat1uOQI4>

<https://youtu.be/0AzY6AdVmrl>

Pg#83-90(4B)

Review 10

Of #97(4B)

Subject	Science-4	Syllabus Till: May 31, 2020/Mid Term	
Syllabus:Unit 3 The plant world, Unit 4 Food and Diet, Unit 5 Environment, Unit 8 Force tools and machines Unit 10 The solar system			
Unit/ Question Title	Topic	Availability of Learning Resource	
		Video Tutorial Link	Reading Material Reference
Unit 3	The Plant world	https://youtu.be/TD60-3rqPXg	Introduction
	Transportation	https://youtu.be/ebWlgSoerWA	Reading book pg# 23
	Transpiration	https://youtu.be/LFyUDUi5WQI	Reading book pg# 23
	Q-1	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 22
	Internal structure of flower	https://youtu.be/5O-q3alPFOo	Reading book pg# 24,25
	Q(1-3)	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 25
Unit 4	Food and Diet	https://youtu.be/edJjc39GjU8	Introduction
	Protein, Carbohydrates, Minerals, Vitamins, Fat and	https://youtu.be/TkzMN0BK0Bo	Reading book pg# 26- 31

	Oil		
	Q-1,2	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 27
	Q-1,2	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 29
	Q-1,2	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 30
	Balance diet	https://youtu.be/7N6kc9qt0r0	Reading book pg# 32
	Q-1,2	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 32
	Q-1,2	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 33
Unit 5	Environment	https://youtu.be/qsfeYqU4Lyc	Introduction
	Habitat	https://youtu.be/CxrlEajA398	Reading book pg# 34-37
	Q-1,2	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 35
	Q-1,2	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 36
	Q-1,2	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 37
	Natural resource	https://youtu.be/mOwyPENHhbc	Reading book pg# 38-41
	Q-1	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 38
	Q-1	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 39
	Q(1-5)	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 41
Unit 8	Force tool machines	https://youtu.be/miUmex6ctD4	Introduction
	Buoyancy	https://youtu.be/nMlXU97E-uQ	Reading book pg# 56, 57
	Gravity	https://youtu.be/4NzDSKvhM_M	Reading book pg#57, 58
	Q-1,2	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 58
	Friction	https://youtu.be/UbOSR5F7WZU	Reading book pg# 59
	Air Resistance	https://youtu.be/Z0eJBtAnUxY	Reading book pg# 60
	Q-1,2	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 61
	Simple machines	https://youtu.be/jtk2V0M6k3M	Reading book pg# 61-65
	Q(1-10)	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 65
Unit 10	The solar system	https://youtu.be/RjFPazZb6vl	Introduction
	Movement of Earth	https://youtu.be/G7bBoYmRNYI	Reading book pg# 72,73
	Space and Nebula	https://youtu.be/bLdGWgJlkGc	Reading book pg# 74
	Galaxies	https://youtu.be/XC2kiFUymk4	Reading book pg# 75
	Q(1-3)	https://www.thepunjabschool.edu.pk/elearning/	Reading book pg# 75

Subject	Social Studies	Syllabus Till: May 31, 2020/Mid Term
Syllabus: Lesson 1 Founder of Pakistan Lesson 3 The Globe and Maps Lesson 6 Weather Lesson 7 Culture of Pakistan Lesson 8 Neighboring countries of Pakistan		

Lesson 10 Population and Census
Lesson 11 Government of Pakistan
Lesson 13 Rights and Responsibilities of Citizens
Lesson 16 Communication

Unit/ Question Title	Topics	Availability of Learning Resource	
		Video Tutorial Link	Reading Material Reference
	Founder of Pakistan	https://www.youtube.com/watch?v=iLiymgGobTY	Page No:
	Globe and Maps	https://www.youtube.com/watch?v=FwMcgZY-L98	Page No:
	Weather	https://www.youtube.com/watch?v=kJYsod98VQU	Page No:
	Culture of Pakistan	https://www.youtube.com/watch?v=dj7RzIR7VU4	Page No:
	Neighboring countries of Pakistan	https://www.youtube.com/watch?v=cc4UTuTswzU	Page No:
	Population and Census		Page No:
	Government of Pakistan	https://drive.google.com/file/d/1Wvvhb5mFBj3PeyEuXfXYS0IQ59GlxYTVq/view?usp=sharing	Page No:37-39
	Rights and Responsibilities of Citizens	https://www.youtube.com/watch?v=SeFeeayxWW8	Page No:
	Communication	https://www.youtube.com/watch?v=pb8kWrZaVAM	Page No:

Subject	Islamiat-4	Syllabus Till: May 31, 2020/Mid Term	
Syllabus:			
آیت با ترجمہ			
عقائد تعارف، بندوں کے حقوق، دعوت اسلامی، قریش کی مخالفت، آداب مجلس، حضرت موسیٰ(معروضی)			
Unit/ Question Title	Topics	Availability of Learning Resource	
		Video Tutorial Link	Reading Material Reference
	آیت با ترجمہ		Teaching material Page No: 1[E- Learning Resource]
	عقائد تعارف		Teaching material Page No: 1[E- Learning Resource]
	بندوں کے حقوق	https://www.youtube.com/watch?v=R66uUOdhl1t	Teaching material Page No: 2, 3[E- Learning Resource]
	دعوت اسلامی		Teaching material Page No: 3, 4 [E- Learning Resource]
	قریش کی مخالفت		Teaching material Page No: 4, 5 [E- Learning Resource]
	آداب مجلس	https://www.youtube.com/watch?v=T5sE_6fKxAk	Teaching material Page No: 5, 6 [E- Learning Resource]

	حضرت موسیٰ (معروضی)	Teaching material Page No: 6[E- Learning Resource]
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Subject	Quran-4	Syllabus Till: May 31, 2020/Mid Term	
Syllabus: نماز مترجم و دعا یونٹ 1,2,3,4 آسان تجوید یونٹ. 2,17,18 قرآن مجید پارہ نمبر 29			
Unit/ Question Title	Topic	Availability of Learning Resource	
		Video Tutorial Link	Reading Material Reference
نماز مترجم و دعا Unit#1	نشاہ با ترجمہ	https://www.youtube.com/watch?v=xNRjYHtsd4c	Pg # 1
	دروہ ابراہم	https://www.youtube.com/watch?v=_E7m-WmeMR8	Pg # 6,7
	رب جعلی	https://www.youtube.com/watch?v=DXjGso6bClk	Pg # 9
	سورہ فاتحہ	https://www.youtube.com/watch?v=3TGvrCJ1yGo	Pg # 2,3
نماز مترجم و دعا Unit #2	سورہ اخلاص با ترجمہ	https://www.youtube.com/watch?v=7SfHXXSjKwM	Pg # 13
	سورہ العصر با ترجمہ	https://www.youtube.com/watch?v=pqsUlqdw0cA	Pg # 14
نماز مترجم و دعا Unit # 3	مسجد میں داخل ہونے کی دعا با ترجمہ	https://www.youtube.com/watch?v=5DU3jDr-D8Q	Pg # 31
	مسجد سے باہر نکلنے کی دعا با ترجمہ	https://www.youtube.com/watch?v=RyxRktDou04	Pg #31
	صبح شام کی دعا با ترجمہ اللہم عافنی	https://www.youtube.com/watch?v=FJ_LAsBKxms	Pg #30
	نرسری دا سوم دعاؤں کی دہرا ی با ترجمہ		
نماز مترجم و دعا Unit#4	اسماء الحسنیٰ تا 31 21	https://www.youtube.com/watch?v=gSYEOAQRydk	Pg # 34
	اسماء الحسنیٰ تا 32 42	https://www.youtube.com/watch?v=gSYEOAQRydk	Pg#34
قرآن پارہ 29	سورہ الملک	https://www.youtube.com/watch?v=6qaGIBEPXzM	سورہ نمبر 1
	سورہ قلم	https://www.youtube.com/watch?v=TdCH21WdHDw	سورہ نمبر 2
	سورہ الحاقہ	https://www.youtube.com/watch?v=NZFJR1kLWq0	سورہ نمبر 3
	سورہ المعارج	https://www.youtube.com/watch?v=Z_v-22pqCtc	سورہ نمبر 4
آسان تجوید Unit # 2	مخارج تا 11 1	https://youtu.be/Z7oy4rppmAk	Pg # 14 - 17
آسان تجوید Unit#17 # -	سبق نمبر 17	https://youtu.be/NJnF1VtvTMs	Pg #50 - 53

آسان تجوید unit 18	سبق نمبر 18		Pg # 54
Subject	Computer-4	Syllabus Till: May 31, 2020/Mid Term	
Syllabus: Unit # 1 Unit # 2 Unit # 3 Practical # 1 & 2			
Unit/ Question Title	Topic	Availability of Learning Resource	
		Video Tutorial Link	Reading Material Reference
Unit#1 Microsoft word	1:Elements always visible in the office ribbon	https://www.youtube.com/watch?v=Xv0NI---axw	From reading book pg# 1,2,3
	2:To save a new document	https://www.youtube.com/watch?v=34g15w1-BUU	Pg#4
	3:TO open A Document	https://www.youtube.com/watch?v=PafCMUVH_OA	Pg#5
	4:TO copy and paste text	https://www.youtube.com/watch?v=sOqaakHHSQY	Pg#6
	5:To change a font style , size & Color from home menu	https://www.youtube.com/watch?v=3TtjEI78yyU	Pg#7
	6:Insert tab, to insert clipart ,word art ,shapes	https://www.youtube.com/watch?v=f05KsntVkhY	Pg#9
	7:Clipart 8:Shapes 9: To apply page border & page color	https://www.youtube.com/watch?v=48VFdBapaCE	
	Worksheet		Pg#8
Unit#2 Input and Output devices	1:INPUT Devices	https://www.youtube.com/watch?v=uDKBq-3HDUo	From reading book pg# 13 to 19
	2: output devices	https://www.youtube.com/watch?v=z81NV3Z8NXc	From reading book pg # 22
	Q# : fill the color in the following keys on keyboard		Pg#15
	Worksheet# 2		Pg#20
	Worksheet#3		Pg#21
	Worksheet#4		Pg#23
	Worksheet#5		Pg#24
Unit#3 SOFTWARE	SOFTWARE		From reading book pg # 26
	Micro soft word	https://www.youtube.com/watch?v=cOaA4R3qerw	Pg#27
	Micro soft excel	https://www.youtube.com/watch?v=mOSHkvRIOfg	Pg#28
	IN PAGE		Pg#29
	worksheet#6		Pg#30
	Worksheet #7		Pg#31
Practical#1	Create the following file in MS	https://www.youtube.com/watch?v=3TtjEI78yyU	From reading book pg#57

	Word and follow in the instructions		
Practical#2	Create a file in MS word following the instruction given below	https://www.youtube.com/watch?v=E2L8wHobd4U	From reading book pg#58